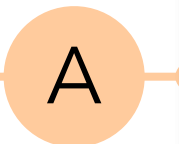




Tip Guide - Creating CV Job Aid

Option 1 - The Provider Profile Card.

To access it, click on the provider profile indicated in the image, either where the profile picture is within the circle or on the initials. This will open the modal box shown to the right. In the top right corner click on the word document icon.



Option 2 - Summary Section of a Profile. Open the provider profile and navigate to the Summary tab. In the upper right-hand corner, click on the document icon as shown in the image.

Welcome Yasi Givechi
Support
Modio U
New Features
Sign out

TeamFormsTrackingLoginsTasksNotesReports

Modio Health Master Practice (DEMO) (San Francisco, CA)

Theophine Abakporo MD Summary

☒ Personal Info
☒ Education & Training
☒ Practice / Employer
☒ Facility Affiliations
☒ Work History
☒ Peer References
☒ Licensure
☐ Certifications
☐ Medical Malpractice
☒ Healthcare Payors
☒ Health Info
☒ Event Log
☒ CME

Documents

Summary

Personal Info: Theophine Abakporo MD

PrefixFirst NameMiddle NameLast Name

Theophine

David

Abakporo

Provider TitleTelemedicine Experience

MD - Medical Doctor

4 Years

Fluent Languages

English

Other Names

| Name Type | Start Date | End Date | First Name | Middle Name | Last Name |
|---------------------|------------|----------|------------|-------------|-----------|
| Facility Owner Name | | | a | c | b |

Marital Status

Contact Information

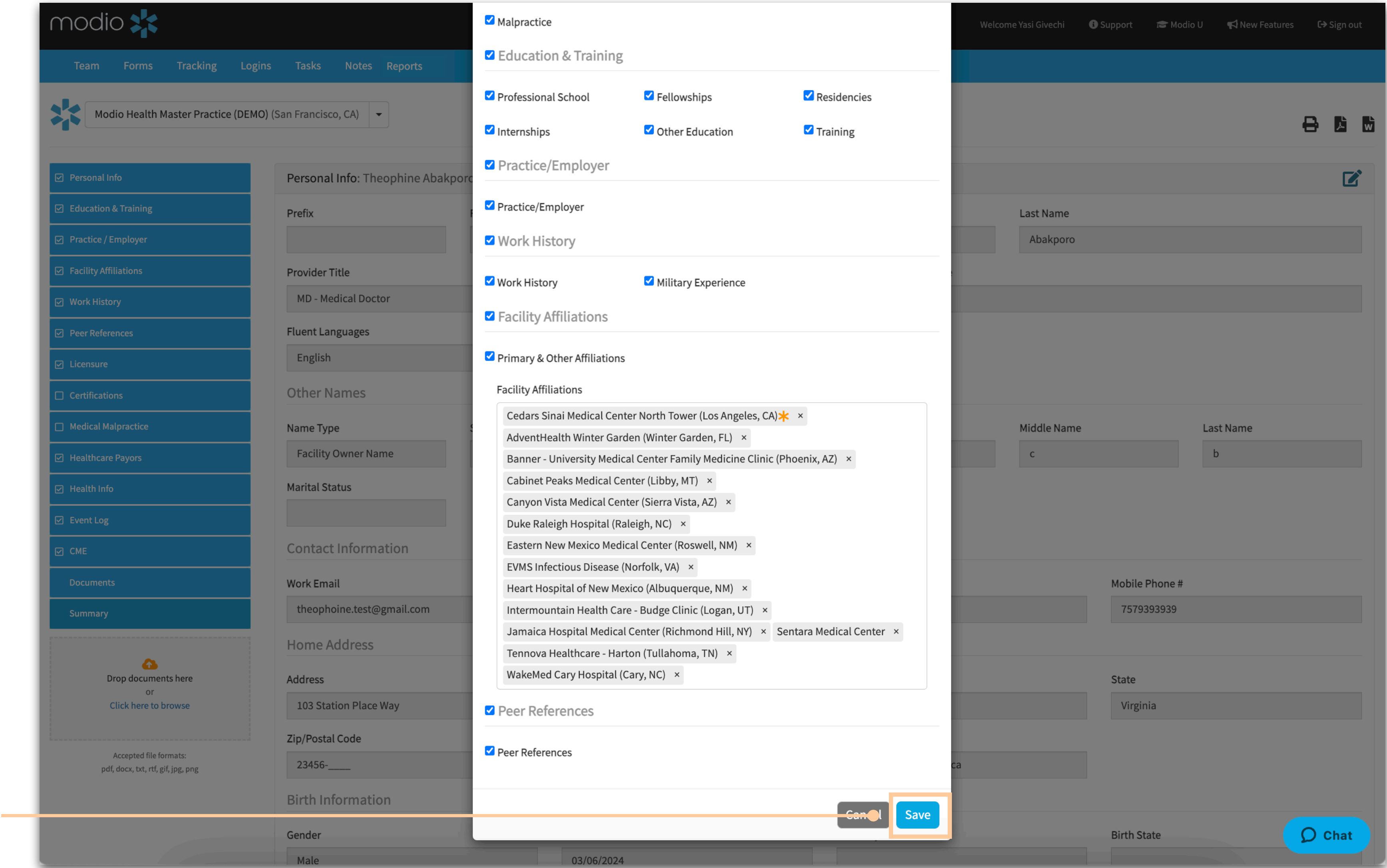
| Work Email | Personal Email | Home Phone # | Mobile Phone # |
|---------------------------|---------------------------|--------------|----------------|
| theophoine.test@gmail.com | theophoine.test@gmail.com | | 7579393939 |

Home Address

Chat

Now that you have selected to generate the CV, a pop-up window will appear. There are checkbox options for you to customize what information to include or exclude on the CV. This image is an example of how the options will display in V1.

By checking or unchecking the boxes shown here, customize what is or isn't included in the CV. When you are ready to generate the CV, simply click **save**, and it will be generated as a Word document.



The screenshot displays the Modio web application interface for creating a CV. The main form is for 'Theophine Abakporo' and includes sections for Personal Info, Education & Training, Practice/Employer, Work History, Facility Affiliations, and Primary & Other Affiliations. A pop-up window titled 'Facility Affiliations' is open, showing a list of medical facilities with checkboxes for selection. The 'Save' button is highlighted with an orange box.

Facility Affiliations

| Facility | Selected |
|---|-------------------------------------|
| Cedars Sinai Medical Center North Tower (Los Angeles, CA) | <input checked="" type="checkbox"/> |
| AdventHealth Winter Garden (Winter Garden, FL) | <input type="checkbox"/> |
| Banner - University Medical Center Family Medicine Clinic (Phoenix, AZ) | <input type="checkbox"/> |
| Cabinet Peaks Medical Center (Libby, MT) | <input type="checkbox"/> |
| Canyon Vista Medical Center (Sierra Vista, AZ) | <input type="checkbox"/> |
| Duke Raleigh Hospital (Raleigh, NC) | <input type="checkbox"/> |
| Eastern New Mexico Medical Center (Roswell, NM) | <input type="checkbox"/> |
| EVMS Infectious Disease (Norfolk, VA) | <input type="checkbox"/> |
| Heart Hospital of New Mexico (Albuquerque, NM) | <input type="checkbox"/> |
| Intermountain Health Care - Budge Clinic (Logan, UT) | <input type="checkbox"/> |
| Jamaica Hospital Medical Center (Richmond Hill, NY) | <input type="checkbox"/> |
| Tennova Healthcare - Harton (Tullahoma, TN) | <input type="checkbox"/> |
| WakeMed Cary Hospital (Cary, NC) | <input type="checkbox"/> |
| Sentara Medical Center | <input type="checkbox"/> |

V2 has one location to generate a CV.

Step 1 - Open V2 and click on the "Provider Info" tab.

Step 2 - Navigate to the Provider Info grid under the Provider Info tab

Step 3 - Right-click on the provider's name for whom you wish to generate the CV, and select the appropriate option from the menu as shown in the image.

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Modio University • (Virginia Beach, VA)

Add Provider +

All Providers

Search a Provider Name or NPI...

Sections

Provider Info

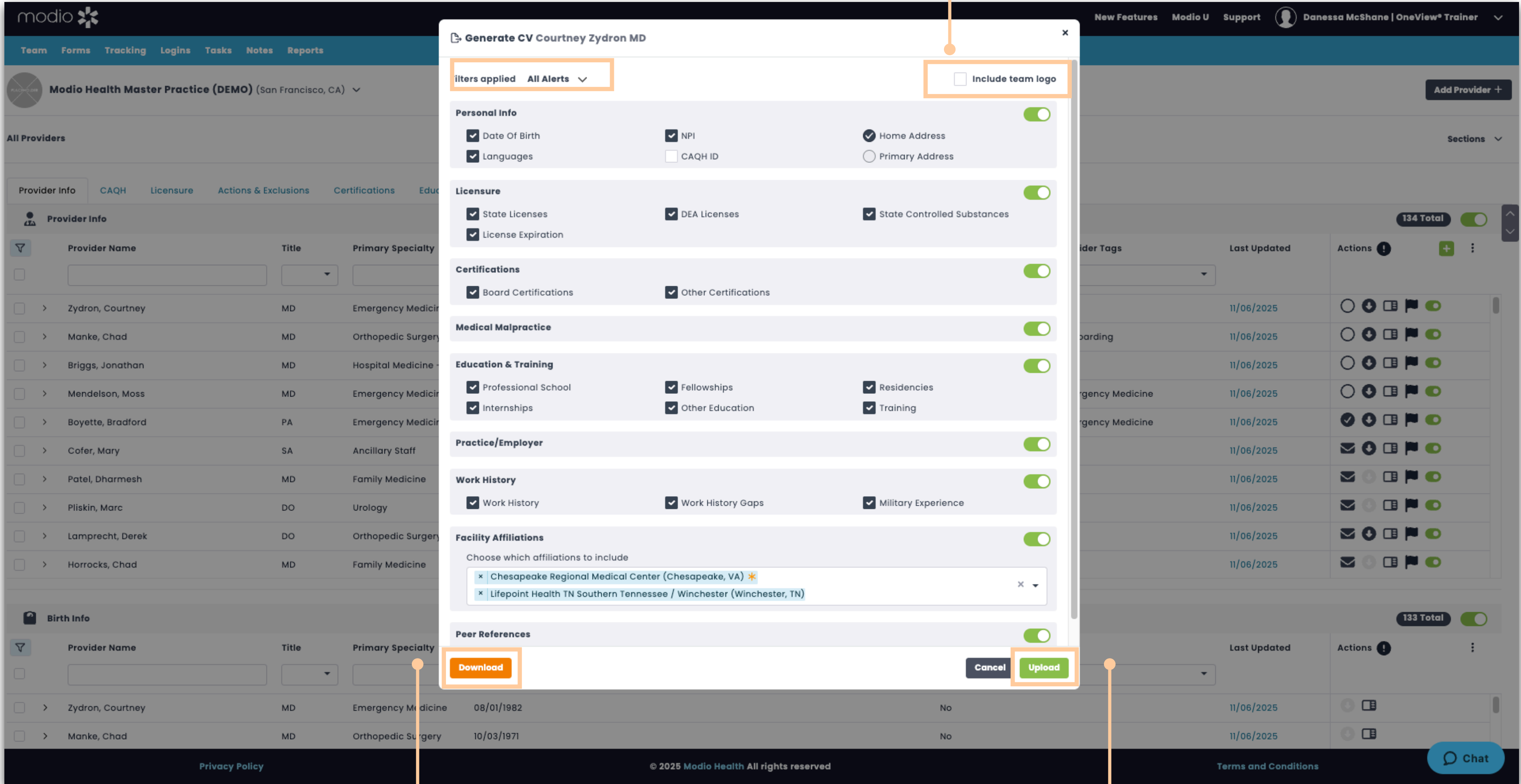
CAQHLicensureActions & ExclusionsCertificationsEducation & TrainingWork ExperienceMalpractice InsuranceDocuments

60 Total

| Provider Name | Title | Primary Specialty | NPI # | Work Email | Personal Email | Mobile Phone # | Tags | Actions |
|-------------------------|-------|---------------------------|------------|----------------------------|--------------------------|----------------|------------------|---------|
| Snow, John | MD | Dermatology | 1801007265 | john.snow@modio.email | | | Dermatology | |
| Mann, Bernie | MD | Family Medicine | 1999999991 | bjseholmes@gmail.com | | (111) 111-1111 | | |
| Clifford, Thomas | MD | Obstetrics and Gynec... | 1659311579 | tom.clifford@modio.email | Test@gmail.com | | Brandon | |
| Quinn, Michael | MD | Radiology | 1568453348 | michael.quinn@modio.em... | | (212) 222-2222 | | |
| Group/Organization Name | | Specialty | 1111111111 | modiouiversitymaster@m... | thomas.addesso@modioh... | (111) 111-1111 | Colorado, Derm | |
| Holmes, Brandon | | General Surgery | 9999999999 | testing99823@gmail.com | brandon.holmes@modioh... | (801) 546-2136 | Brandon | |
| Boy, Tommy | | Family Nurse Practitio... | 8888888888 | tommy.boy@modiohealth... | tommyemail@fake.email | (801) 258-6580 | FNP, Mid-Level P | |
| Parker, Jennifer | | Family Medicine | 1235332255 | 123456@email.com | | | | |
| Mtuwa, George | | Geriatric Care | 7777666665 | goldenpathhs@gmail.com | goldenpathhs@gmail.com | (317) 333-0740 | Danessa | |
| Heath, Kirk | | General Surgery | 1184838286 | kirk.heath123@modio.email | | | Onboarding, Lo | |
| Johnson, Dwayne | | Obstetrics | 1841379187 | therock76587578@modio.e... | brandon@gmail.com | (801) 888-8888 | | |

V2 has one location to generate a CV (Cont.)

After selecting the option to generate the CV, a pop-up window will appear. This window includes checkbox options for customizing the information to be included or excluded on the CV. Once you have made your selections, you may choose either options A or B.




A. "**Download**" to generate the CV as a Word document, or select

B. "**Upload**" to save the CV directly to the provider's profile. Examples shown in image.

C. Check the "**Include team logo**" box to include your team's logo on the CV.

After selecting the option to include the team logo, it will appear at the top of each page of the CV.

Helpful Tip: If you would like to change/update your team's logo, please reach out to **support@modiohealth.com**



Michael Quinn, MD

2122222222 | michael.quinn@modio_email

PERSONAL INFO

NPI

1568453348

STATE LICENSES

Expiration Date

UT 8819465-1205 (Expired)

01/31/2024

IN 01072635A (Expired)

10/31/2019

ME MD14760 (Active)

03/31/2022

NH 10567 (Active)

06/30/2025

DEA LICENSES

Expiration Date

UT BW8426442 (Active)

05/31/2027

UT AQ1894294 (Inactive)

04/30/2024

MEDICAL MALPRACTICE

The Insurance

01/01/2020 - 11/06/2024

9999 - Claims-made

PROFESSIONAL EDUCATION

Medical School

Albany Medical College, Albany, NY

Doctor of Medicine (MD)

FELLOWSHIP

Mallinckrodt Institute of Radiology, St Louis, MO

01/01/1997 - 01/01/1998

Nuclear Medicine

RESIDENCY

CV Revised June 26, 2025


CV Feature Tips (V2)

There are a few areas within the CV feature where additional clarification can help. One common example is selecting whether to include the **provider’s home address or primary practice address**. The **Primary Practice Address** is pulled from the practice marked as “**primary**” in the **Practice/Employer** section of the provider’s profile.

Please note: the system requires an email address to be listed in the primary practice record before the option to select the practice address becomes available. If the email is missing, it must be added through the facility record update report.

In the example images, the first shows a missing email, while the second shows the field after the email has been successfully added.



Facility Link 

Address

☒ Update address info from master record

Mailing Address?

Address

Address 2

City

State/Province

Zip/Postal Code

County


Country

Email

Phone #

Fax #



Facility Link 

Address

☒ Update address info from master record

Mailing Address?

Address

Address 2

City

State/Province

Zip/Postal Code

County

Country

Email

Phone #

Fax #

CV Feature Tips (V2)

- In V2, the terminology has been slightly updated. The selection works the same, but the address pulls from the facility marked as the **Primary Practice Address** in the profile. The label has been simplified to **"Primary Address,"** as shown in the example to the right.
- You can also choose to include the provider's **Work History Gaps**.
- You can select which **Facility Affiliations** appear on the CV. These pull from the Facility Affiliation section of the provider's profile and display as a list with an "x" next to each.
- To exclude an affiliation, simply click the **"x"** to remove it from the CV.

Pro Tip: The key to generating a complete and accurate CV is maintaining a detailed provider profile. The more up-to-date the information, the more robust the final CV output will be.

Generate CV Courtney Zydron MD

Filters applied All Alerts Include team logo

Personal Info

☒ Date Of Birth

☒ NPI

☒ Home Address

☒ Languages

☐ CAQH ID

☐ Primary Address

Licensure

☒ State Licenses

☒ DEA Licenses

☒ State Controlled Substances

☒ License Expiration

Certifications

☒ Board Certifications

☒ Other Certifications

Medical Malpractice

Education & Training

☒ Professional School

☒ Fellowships

☒ Residencies

☒ Internships

☒ Other Education

☒ Training

Practice/Employer

Work History

☒ Work History

☒ Work History Gaps

☒ Military Experience

Facility Affiliations

Choose which affiliations to include

☒ Chesapeake Regional Medical Center (Chesapeake, VA)

☒ Lifepoint Health TN Southern Tennessee / Winchester

Peer References

Download

☒ Facility Affiliations

☒ Primary & Other Affiliations

Facility Affiliations

Bend Surgery Center, LLC (Bend, OR) ✖

Aakaish Healthcare LLC (Colchester, CT) ✖

Baptist Health Medical Center - Little Rock (Little Rock, AR) ✖

Canyon Vista Medical Center (Sierra Vista, AZ) ✖

Cedars Sinai Medical Center North Tower (Los Angeles, CA) ✖

Duke Raleigh Hospital (Raleigh, NC) ✖

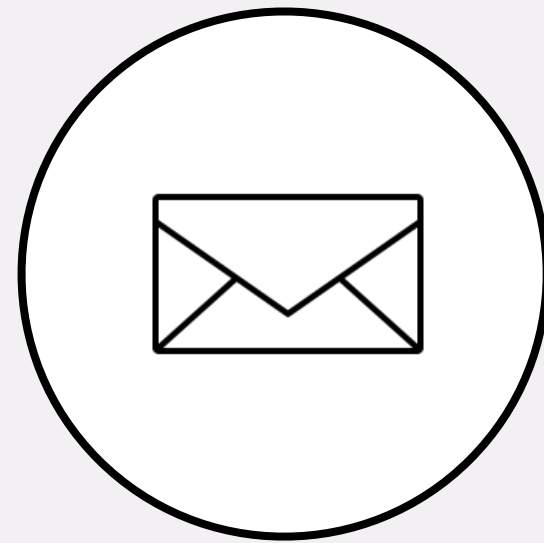
Duke Regional Hospital (Durham, NC) ✖

UNC Cancer Hospital (Chapel Hill, NC) ✖

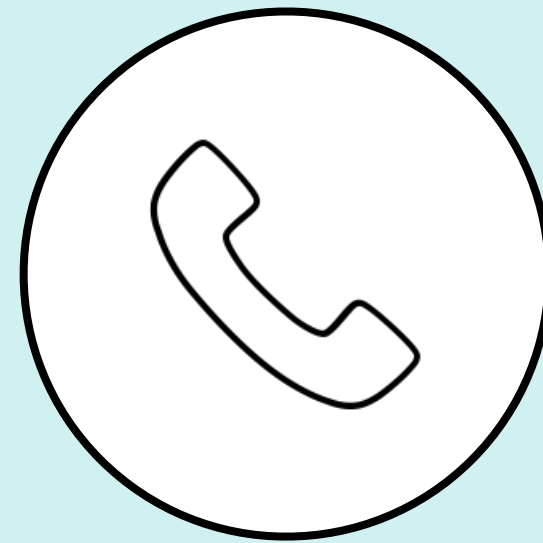
For additional questions or further training,
contact the Modio Team:



Online:
Live Chat Support



Email:
support@modiohealth.com



Phone:
844.696.6346